

**Role Title:** Student Sports Leader

**Role Type:** Voluntary (*Any associated costs or expenses claims will be subject to approval*)

**Role Duration:** September 2023 – April 2024

**Role Description:**

Are a current student at Teesside University? Then why not consider becoming a Student Sports Leader. This is a fantastic opportunity to become an advocate, representative, and leader for your chosen sports club. You don't need to be a member, or play the sport. You just need to be interested in developing people, knowledge, skills and student opportunities in sport and physical activity.

**Level of Commitment:** Approx. 4hrs for sports club training sessions and BUCS fixtures per week (*Essential*)

Approx. 1hr of peer support training and group meetings per month (*Essential*)

Approx. 1hr 1:1 tutorial and mentoring per month (*Essential*)

Any additional hours to be considered and agreed as required (*Flexible*)

**Purpose of Post:**

To act as an integral part of the day-to-day operations of one of our many sports teams. This will include, collaborating with current players, coaches, and support staff, communicating regularly with staff at Teesside Sport, promoting your sport to other students across TU, and assisting with the recruitment process for your sport. Working closely with the Teesside Sport team, the role will be fast paced, and an opportunity to develop a wider understanding of the world of sporting infrastructure and day to day operations.

**Roles & Responsibilities:**

- ❖ To log all voluntary Sports Leader hours through the Volunteers Portal.
- ❖ Ensuring that the club has all the resources and means to perform and deliver their sport effectively.
- ❖ To work closely with club coaches and Teesside Sport staff to support students, ensuring the sport is operating efficiently and all members are up to date with all information required.
- ❖ Ensuring that the club and its members are operating within the Teesside University Pledge.
- ❖ To support team captains with the completion of all BUCS administration, including signing new members up to BUCS Play, uploading team sheets and fixture results on BUCS Play, requesting/booking match officials, requesting any away BUCS fixture transport bookings, confirming any facility needs, and requesting home fixture start times 14 days prior to any fixtures.
- ❖ Ensure that the planning and organisation of any club activities are communicated clearly and in sufficient time to be implemented to full effect (*where possible*) with the Teesside Sport team.
- ❖ Attend monthly group and 1:1 meetings to ensure you are fully supported within the role to enable you to manage your time and organisation effectively for both academic and personal needs.
- ❖ Communicate in a timely manner all concerns that may arise through your role or within the student body that has a direct impact on performance, wellbeing, welfare, and safeguarding.
- ❖ To support your team/club with the promotion of all sporting activity through social media platforms.
- ❖ To ensure that all club members have the correct Teesside Sport Memberships in place to allow them to participate fairly and safely in their sport.
- ❖ To complete regular checks of equipment and submit requests for any new equipment or to escalate any concerns or issues to Teesside Sport Staff.
- ❖ To attend recruitment days, sports fayres and open days to further promote your sports team to current and prospective students.

### **What will you gain from becoming a Student Sports Leader?**

- ❖ Complete your Volunteers online hours log to receive the Volunteers Award 2024
- ❖ Support with the day-to-day activity management of a TU Sports Club (apply for 1 of 20+ TU Sports)
- ❖ Hours towards university placements, including administrative, practical, training, mentoring, and CDP
- ❖ Working as part of a collaborative team with other Sports Leaders and Teesside Sport Staff
- ❖ Developing administrative skills in Microsoft Office, BUCS Play and other sporting administration platforms, designing and presenting new ideas and initiatives.
- ❖ Basic club budget management, logistical planning, bookings and future planning
- ❖ Writing and developing a Club Development Plan
- ❖ Developing and delivering aims and objectives in line with SMART goal setting
- ❖ Designing short; mid; and long-term data collection survey's to measure the impact of sport on the student experience
- ❖ Working with other Sports Leaders to share best practise and develop new initiatives
- ❖ Attending 1:1 tutorial sessions and Sports Leader team meetings
- ❖ Keeping up to date student feedback for the purposes of improved delivery and student experience

### **The Support You Will Receive:**

- ❖ Learn more about Teesside Sport, what we do, and how we operate throughout the year.
- ❖ 1:1 tutorial and mentoring with Teesside Sport Club Development Coordinator
- ❖ Group meetings with other Sport Leaders for the purposes of training, team meetings, sharing good practise, and delivering updates
- ❖ Share ideas with your peers and gain wider support through enterprise, course placement opportunities and future career pathways
- ❖ Work closely with club coaches to gain greater insight into the sport and the day-to-day operations of a club infrastructure
- ❖ Fully utilise the Teesside Sport Microsoft Teams group to communicate with your sport club members to grow and develop your sports club offer and opportunities
- ❖ Gain greater support from your sport specific National Governing Body (NGB) and British Universities College Sport (BUCS) through opportunities in CPD and further training to maximise your role as a Sports Leader
- ❖ Learn about new recruitment and career opportunities within sport and wider partner organisations.
- ❖ Attend networking opportunities with TU partners to increase your employability and career prospects
- ❖ Access employability and careers support via Teesside Sport, Volunteers, and the TU Student Futures Team

**Application Link:** Volunteers Webpage

**Application Deadline:** 30.09.2023

**Interview Date:** Organised on an individual basis

**For further information on the above role, please contact Teesside Sport Club Development Coordinator Tom Horrocks @ [t.horrocks@tees.ac.uk](mailto:t.horrocks@tees.ac.uk)**